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MINUTES

Committee Meeting held on 2-May-2022

Time Opened: 7:00 pm
Location: Bridge Road, Strathtullah 3338
Attendees: Kathy Jungfer, Ron Shadbolt, Doug Sinnott, Leanne Wright, Raj Apinder
Apologies: Melissa Lake
Chairperson: Kathy Jungfer
Minute Taker:

Item 1 – Previous Minutes Review

Presenter: Kathy Jungfer

Previous Minutes:

Approved

Motioned:

Seconded:

Actions required:

Item 2 – President Report

Presenter: Kathy Jungfer

Season Update - Men have had mixed results with numbers a little short some weeks due to Covid and injuries. We have still managed to field both teams each week and currently Metro 1 are sitting in 4th position, Metro 2 is in 5th position. The women have struggled each week to field a team and had to forfeit round 1. They are playing very competitively and won their first game this weekend. They are now not at the bottom of the ladder and show good promise of better results as the season unfolds.

Canteen operation / BBQs - Leanne has manned our canteen for two weeks of our home games with coffee and snacks for the first week and dim sims and hot dogs being offered for the second week. We took roughly \$164 using the Square as well as \$92.50 in cash sales. BBQs will operate on Friday nights for our junior games. Round 1 has under 14s only (game is at 19:45 - after Melton play at 18:30) Round 3 has both under 14s and under 16s playing at home. We will run the BBQ and the canteen for round 3.

Leanne will contact Melton Hockey Club and work with them to agree on a schedule on when each of us will run the canteen.

Fundraising (chocolate drive) - We can select from a number of different options with the profit of \$21 per box. If we order 25+ boxes we also receive a \$100 Rebel Gift card. For every 10 boxes ordered, we will also receive 1 special edition Cadbury 100 years tote bag. We have roughly 35 junior families. I suggest we order at least 40 boxes which would give us a profit of just over \$800 if all boxes are sold. Kathy will order these and arrange for them to go out to juniors asap.

Uniform update

- playing uniform has been ordered and has been delayed coming from China due to Covid lockdowns over there (even though my initial communication with the company this year stated that they sourced more apparel from Australia now, just not our uniform). It is anticipated for next week, too late for the start of the juniors, however, most juniors do have something suitable to wear for this round.

- supporter wear - I suggest we put out the order forms for supporter wear to get hoodies ordered. Will check with Deol to see if he wishes to continue to support the cost of the hoodies with his logo on them? Raj will follow up with Deol to check. Leanne has agreed to help coordinate this.

Motioned:

Seconded:

Actions required:

Item 3 – Vice President Report

Presenter: Ron Shadbolt

Players selected in JSC teams - This year we have had a number of players successful in the JSC tryouts. Luka, Royal, Aaymaan, Charlotte, Laila and Ky have all been successful in making the JSC teams for 2022. Club will provide each child with an amount of \$100 to each child in recognition of their achievements. Ron will congratulate each player via TeamApp.

Motioned: Ron Shadbolt

Seconded: Kathy Jungfer

Actions required: Raj will issue credit notes for each child. Ron to make announcement on TeamApp

Item 4 – Secretary Report

Presenter: Leanne Wright

Special events for weeks when all senior teams are at home - Rounds 10 (18/06) and round 13 (16/07) have all three senior teams playing at home. Junior fixture is not out yet past round 3. Once the junior fixture is confirmed we will confirm how long we will run the canteen. Leanne to speak to

Deane Gray about helping to organise something and planning themes. We will look at also having a temporary liquor license for both nights.

Motioned:

Seconded:

Actions required:

Item 5 – Treasurer Report

Presenter: Raj Deol

Invoices give members an option to pay online which then takes a percentage of each payment made this way. We are able to remove this feature from our invoices and we will advertise days when members are able to pay using credit cards with the Square. Raj will remove this feature from our invoices, leaving the bank details.

Motion: The board of Caroline Springs Hockey Club has recognised that Priyanka Dasgupta has resigned as Treasurer of CSHC, and is to be removed from club accounts at the Commonwealth Bank of Australia. The board also recognised that Jessica Spence and Caroline Bate have both resigned as Secretary of CSHC and are both to be removed from club accounts at the Commonwealth Bank of Australia. The board has appointed Raj Deol as Treasurer of Caroline Springs Hockey Club. The board has appointed Leanne Wright as Secretary of CSHC. Raj Deol and Leanne Wright both need to be added as a signatory to all club accounts, joining existing signatories Kathy Jungfer and Ron Shadbolt as the four club members who will be signatories of the club accounts at the Commonwealth Bank of Australia.

Motioned: Kathy Jungfer

Seconded: Ron Shadbolt

Actions required: Raj will remove link for online payments

Item 6 – General Member Report

Presenter: Doug Sinnott

Acknowledgment / endorsement of the Men's team selection committee

Men had set up a panel of six members headed by Matt Wright. Other members are Doug Sinnott, Apinder Deol, Michael Pook, Daniel Pettiford and Gary Cesar. The panel will look at the players and which teams they play in each week, factoring in ability, development and commitment to training etc. They will also work with the development of the junior players. Under 16 players will be allowed automatically to play in the seniors. Under 14 players approved by the board, at a later time of the year, will play off the bench in the senior teams if needed. Junior players will not take the position of senior players. Under 12 players will not play in the seniors with the men.

Fee Hardship policy

Raj as treasurer is able to work individually with members who are experiencing hardship to arrange payment plans that work with them, such as umpiring to cover fees etc. For future years a family discount will be factored into fees to assist.

Jonah will be working with Stephan Crawford to umpire the under 12 games.

Unacceptable behaviour such as what occurred during the Metro 2 NW game against Melton from the Melton player is not condoned by the club. The club will email HV to thank the umpires for how well they managed the game and remind our members of the club policy if anyone were to receive a red card.

Motioned:

Seconded:

Actions required:

Item 7 – Social/Fundraising Coordinator Report

Presenter:

Motioned:

Seconded:

Actions required:

Item 8 – Coaching Coordinator Report

Presenter:

Motioned:

Seconded:

Actions required:

Item 9 – Junior Coordinator Report

Presenter: Kathy Jungfer

Team Managers - under 16s Dave Gardner, under 14s Agnes Mifsud, under 12s TBC, under 10s TBC

Team manager bags have been prepared and handed out already to the 16s and 14s and are ready to go for the 12s and 10s.

Captain selections - Kathy to speak with the coaches now that the responses from the players and a decision will be made and communicated to the teams before the season begins.

Voting - Under 16s players to vote with the coach also voting. Under 12s and 14s will continue with parents voting, 1 and 2 votes only (1 being first vote and 2 being 2nd vote) and stipulated that they cannot vote for their own child. Voting slips to be prepared with names of children and shirt numbers on it for parents to tick their 1 and 2 votes.

Motioned:

Seconded:

Actions required:

Item 10 – Social Media/Communications Coordinator Report

Presenter:

Motioned:

Seconded:

Actions required:

Item 11 – General Business

Presenter: Ron Shadbolt

Support for our female players -

Women have lost a large number of players over the past few years. We need to set up something to encourage and support women to be able to play.

The Shadbolt family has offered to set up a trust fund in Rae's memory. It will be the Rae Shadbolt Women's Trust Fund. This is to be for the next three years, (\$2000) then revised and adjusted accordingly.

- All brand new players will have their HV fees paid for them for their first season.
- Existing senior female members will receive a discount of \$100 of their playing fees.
- Any junior players playing seniors will be invoiced for the cost of their junior fees only and the trust will cover the difference of the senior playing fees.

The trust will be run by the club president and treasurer (if they are females) or alternatively the female members of the committee or captain and coach of the women's team. Mel Lake will also be a part of the running of the trust.

Motioned: Ron Shadbolt

Seconded: Kathy Jungfer

Actions required:

Item 13 – Action Tracker Review

Presenter:

[discussion]

Motioned:

Seconded:

Actions required:

Meeting Adjourned at: 8:38pm

**Next meeting
scheduled for: 4th July 2022 at 7:00pm**

Action Tracker:

#	Action	Who	Start Date	Due Date	Status
1					
2					
3					
4					
5					
6					
7					
8					